

**Agreed Minutes of the 2nd IMT-GT Annual Planning Meeting
29-30 January 2008, Phuket, Thailand**

No.	Agenda/ Deliberations/ Discussions	Action	Remarks
1.	<p><u>1st Session</u> <u>Agenda 1;</u> <u>Statements of Objectives and Format of Workshops by Chairman.</u></p> <ul style="list-style-type: none"> • During his statement, Dr. Poramettee Vimolsiri the Head of Delegation (HOD) for Thailand as well as the Chairman of the meeting welcome all participants to the beautiful island of Phuket, Thailand. He mentioned the importance of the participants to view the potentials of the latest member provinces in IMT-GT. He then reminded all participants on the objectives of the Planning Meeting which are mainly to review IMT-GT milestones and define the deliverables for 2008 based on the directives from the 3rd IMT-GT Leaders' Summit; to clarify institutional coordination mechanisms within IMT-GT in particular with regards to the role of the Centre for IMT-GT Subregional Cooperation (CIMT); and to prepare time-bound action plans for the agreed deliverables for endorsement by the SOM. • Dr. Poramettee then briefed all participants on the format of the Meeting. He informed that in the 1st session the meeting will be in plenary, followed by the 2nd session where the Working Groups shall meet separately in a break-out session. He reiterated the importance of the break-out session by mentioning several outcomes that he felt should be discussed in the Working Groups, especially the calendar of events of every working group. 	Information	<p>HOD Indonesia: Ms. Tiur Rumondang</p> <p>HOD Malaysia: Ms. Zarina Ali Merican</p>
2.	<p><u>Agenda 2;</u> <u>Clarify the Terms of Reference (TOR), Roles and Functions of the Centre for IMT-GT Subregional Cooperation (CIMT).</u></p> <ul style="list-style-type: none"> • Dr. Hassan Ibrahim, Executive Director of CIMT briefed participants on the TOR of the CIMT. The full presentation of the TOR is attached as ANNEX 1. • Dr. Hassan also informed the meeting on the 5 roles that the CIMT have identified during its 	Information	<p>The TOR of CIMT was endorsed in 14th SOM & MM Meeting on September 2007 in Songkhla, Thailand.</p>

	<p>initial 5 months of operations, which are: i) IMT-GT Central Secretariat, ii) Consultation & Facilitation, iii) Coordination & Monitoring, iv) Information Management and v) Studies & Evaluation.</p> <ul style="list-style-type: none"> • He said that the roles are complimenting each other and stressed on the importance of all these 5 roles of CIMT. • The Chairman invited comments from the floor on the TOR, Roles and Functions of CIMT presentation. • Dr. Gary Krishnan of ASEAN Secretariat congratulated the three countries for having successfully established the CIMT as the central secretariat of the IMT-GT. He was of the opinion that the IMT-GT cooperation would have more opportunity in realising their plans since the cooperation within IMT-GT is closer and the understanding of customs and way of life is almost similar to one another. Unlike the ASEAN cooperation, which have more member countries and therefore numerous coordination problems between the countries, the IMT-GT with the platform provided by and for the interests of the three countries, the private sector and the Government can work together amicably to achieve the goals that have been clearly defined in the Roadmap. He also informed that being at the Initiative for ASEAN Integration Unit (IAI), he could see big potentials for the IMT-GT to be able to compliment ASEAN vision into the ASEAN Economic Community 2015. • Dr. Porametee thanked the ASEAN Secretariat's comments and added that in complementing the vision of IMT-GT, CIMT need to play proactive roles such as developing the Calendar of Events which will be discussed in the Working Group break-out session as well as playing a role as the Information Centre in which he proposed that CIMT should look into possibilities of establishing the IMT-GT Website in the near future. • Dr. Pradeep Srivastava of Asian Development Bank (ADB) commented several matters from the presentation. He asked on how CIMT should interact with the private sector? He said that it is very important for the CIMT to have a proper platform to interact with the private sector especially in encouraging more participation from various private sector stakeholders. With all respects to what the JBC have done in representing the private sector, ADB still feel that more participation from private sector is needed in executing the role of JBC in IMT-GT. He also underlined the importance of the Local Government participation in IMT-GT activities. He 	<p>Information</p> <p>CIMT</p> <p>CIMT JBC</p>	
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	<p>said that the local government participation is another area that the CIMT need to be looking into. He suggested that by strengthening the local government participation, investment at the local level could harness and will bring opportunities to the provinces and states in the IMT-GT. Dr. Pradeep then asked on the legal status of CIMT currently.</p> <ul style="list-style-type: none"> • Mr. Somkiat Anuras of JBC Thailand suggested that the IMT-GT should have an immediate target beside the Roadmap. He suggested that by implementing all the projects in the Roadmap, IMT-GT should look into establishing greater cooperation by having an IMT-GT Community 2012. He believed that the IMT-GT have all the potentials in growing together with the bigger cooperation like ASEAN. In complementing the greater vision of ASEAN, IMT-GT should look into the possibilities of establishing the community environment to the people in the region. The establishment of CIMT have marked another achievement of IMT-GT in responding to the needs and demand of the globalisation surrounding IMT-GT. He then questioned the meeting if IMT-GT could achieve something faster than the ASEAN. • Ms. Suchada of TICA, Thailand asked with regard to the communication between CIMT and the Working Group. She would like to know whether CIMT will be able to communicate directly with the Working Group. She then asked, on how many staff does CIMT is planning to recruit, and what level of staff that CIMT will expect to employ especially if CIMT is planning to hiring personnel from Thailand and Indonesia. • Dr. Hassan Ibrahim of CIMT explained on the current status of CIMT as well as the number of staff and level of staff expected by CIMT to recruit especially from Thailand and Indonesia. He informed that, currently CIMT is in the process of submitting the Cabinet Paper for the funding and official approval from the Cabinet. He also informed that meanwhile, CIMT is drafting 2 agreements, i) the Establishment Agreement for the countries to sign based on their common needs and responsibilities, and ii) is the Host Country Agreement to be signed between CIMT's Executive Director and Malaysia as the host country. As for the staffing of CIMT, based on its current organisation structure, the total staff may not be more than 10 people. The level of staff especially from Indonesia and Thailand will be discussed in the 	<p>Federal Gov. Local Gov.</p> <p>Information</p> <p>ASEAN</p> <p>Information</p> <p>CIMT</p> <p>Information</p> <p>National Secretariat Malaysia</p> <p>CIMT</p>	
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	<p>Governing Council Meeting of CIMT on 30 January 2008.</p> <ul style="list-style-type: none"> • Dr. Poramete thanked the participants for all the constructive feedback during the meetings. He mentioned that with all the expectations and suggestions from the participants, CIMT should look into strengthening the areas mentioned while fulfilling the big responsibilities lies ahead of them. 		
3.	<p><u>Agenda 3:</u> <u>Presentation of Joint Declaration in the 3rd IMT-GT Summit Meeting last November 2007 and Main Elements of the IMT-GT Roadmap Implementation Status.</u></p> <ul style="list-style-type: none"> • Mr. Pairote of NESDB, Thailand presented the directives from the 3rd IMT-GT Leaders Summit which was held on the 19 November 2008 in Singapore. His full presentation appears as ANNEX 2. • Mr. Mizal Saizulikram Ghazali presented the Roadmap Implementation Status to the meeting. Before the presentation, he informed the meeting that, currently there are no standardised mechanism for the stakeholders to report the updates of the Roadmap to CIMT. He then asked the stakeholders to use the Annex D and Annex E of the Roadmap as the templates for them to reports an updates of an IMT-GT programme to CIMT. The stakeholders should be able to resolve, propose and raise up issues with the templates provided. He further suggested for all stakeholders to send an update to CIMT in the period of every 3 months (quarterly). His full presentation of the Roadmap Implementation Status appears as ANNEX 3. • The Chairman asked on the percentage achieved from the report by CIMT. • The Meeting was informed that the implementation status of the Roadmap is below 15%. • Mr. Mizal Saizulikram Ghazali then briefed the Meeting on the Guidelines for the Breakout Session. The Guidelines are as per below: 	<p>Information</p> <p>All Stakeholders</p> <p>Information</p>	<p>For the templates, please email to info@imtgt.org</p>

	<p><u>Objectives of the WG Breakout Session</u></p> <ul style="list-style-type: none"> ❑ To review status of Road Map project implementation and on-going actions within the scope of each WG; ❑ To determine issues that need attention and bottlenecks to project implementation; ❑ To identify solutions for bottlenecks; ❑ To set follow-up Actions Required in 2008 and Priority Deliverables for 2008; ❑ To identify issues that need to be taken-up in the next WG Meeting; ❑ To discuss overlapping issues that cover more than 1 WG; ❑ To determine issues that need to be taken up to relevant ministries. <p><u>Output Expected from the WG Breakout Session</u></p> <ol style="list-style-type: none"> 1. Calendar of Events for 2008; 2. Working Group Action Plan for 2008: <ul style="list-style-type: none"> ■ Status/Ongoing Actions ■ Problems/Constraints and Implementation Issues ■ Solutions to problems and Follow-up Actions Required in 2008 Issues to be taken up in the next WG Meeting 3. For New Projects: The participants are advised to complete the Project Proposal Template. 	Information	
4.	<p><u>2nd Session</u> <u>Agenda 4;</u> <u>Presentation of Initial Findings of ADB Baseline Studies</u></p> <p>Mr. Ruth Banomyong, the Lead Consultant for ADB, presented some preliminary findings of the IMT-GT Logistic Development Studies. In his presentation he explained to the meetings on the logistic policy development that should be followed by the countries in developing its own logistic development plan. The logistic infrastructure characteristic surrounding the Economic Connectivity Corridors was also explained which shows the characteristic or the condition of the logistic infrastructure in the three countries. He stressed the importance of both logistics hardware (physical infrastructure) and software, and noted that many countries normally focus on the hardware part</p>	Information	

	<p>only. In summary, he informed that the logistic infrastructure (hardware) is still lacking in some parts but nevertheless improving. His study shows that most of the trade happened via Penang. His full presentation is attached as ANNEX 3.</p>		
5.	<p><u>Agenda 5;</u></p> <p><u>Presentation of Working Group Deliverables and Consolidation and Finalisation of Workshop results, Calendar of Events and Task Matrix</u></p> <p>The full presentation of the Working Groups is attached as Annex 5 of this Report which includes lists of documents as per below:</p> <ol style="list-style-type: none"> 1. Consolidated WG's Action Plan Matrix (latest updated); 2. Consolidated Calendar of Events; 3. Summary of deliverables and Priority Actions for 2008; and 4. CIMT-ADB-ASEAN deliverables 2008. 		