



**INDONESIA-MALAYSIA-THAILAND GROWTH-TRIANGLE (IMT-GT)
1st MEETING OF THE IMT-GT TRADE INVESTMENT AND
TOURISM DATABASE (ITITD) TASK FORCE**

4 September 2009
Putrajaya, Malaysia

ANNOTATED AGENDA

- AGENDA ITEM 1 OPENING REMARKS OF THE CHAIRPERSON**
Chairperson may wish to deliver his opening remarks
- AGENDA ITEM 2 BRIEFING FROM ADB**
ADB to brief the Meeting on the progress to date and deliverables
- AGENDA ITEM 3 ADOPTION OF AGENDA**
The Meeting may wish to adopt the Agenda
- AGENDA ITEM 4 BUSINESS ARRANGEMENTS**
The Host may wish to inform on the business arrangements of the meeting
- AGENDA ITEM 5 ITITD TASK FORCE DELIVERABLES**
The Meeting is to decide on the following deliverables
- I. Task force to assess the availability and level of disaggregation of the indicators (groundwork for phase 2); and assign data collection / filling up of data templates;**
 - II. Each country to provide / finalize definitions of terms (and where applicable formula used), data availability, data sources and frequency of release / update, methodology of data collection, level of disaggregation, and limitations of data;**
 - III. Draft and circulate MOU to be signed by relevant government agencies of the 3 countries that would define responsibilities and accountabilities and outline operating procedures for updating and maintaining the database to ensure sustainability;**
 - IV. Data gathering (country-sourced data at national level).**
- AGENDA ITEM 6 PREPARATORY REPORT TO THE WORKING GROUP ON TRADE AND INVESTMENT (WGTI)**
The Meeting is to prepare the Report on the above deliverables to the WGTI
- AGENDA ITEM 7 OTHER MATTERS**

AGENDA ITEM 8 DATE AND VENUE OF NEXT MEETING

The Meeting may wish to establish the modality for future ITITD Task Force Meetings and determine the date and venue of the next meeting

AGENDA ITEM 9 CLOSING

